

FOREST HILL ASSOCIATION
BOARD OF DIRECTORS MEETING
February 9, 2015

The directors of the Forest Hill Association held the Forest Hill Board of Director's meeting on February 9, 2015 at the Forest Hill Clubhouse at 381 Magellan Ave.
The meeting was called to order at 7:05 and was adjourned at 9:10 PM.

1. Notice:

A copy of the notice of the meeting, sent on February 1, 2015 to each director via email is attached.

2. Quorum:

The following directors, constituting a quorum, were present: Mark Watts, Kathe Farrell, Diane Wara, David Aldrich, Thomas Cooke, Eric Buonassisi and Warren Krauss

Actions Taken:

A. The minutes of the Forest Hill Board of Directors' meeting held on January 12, 2015 were approved.

B. The directors took the following actions:

- a. Motion to require, at each November meeting, the Treasurer to consult with the Chairman of the Legal & Governance Committee, then report any new property liens and lien releases to the Board. NO-4 YES-3 MOTION NOT CARRIED
- b. Motion to approve February Treasurer's Report. YES-6. NO-1. Motion Carried
- c. Motion to advance \$1,500 to Dan Kelly to cover initial costs of Lunar New Year event, March 8 2:00 PM. Total costs are estimated at \$2,000. Motion carried.
- d. Motion to put all insurance policies to bid and report made to Board. Motion carried. Rigo Cabezas volunteered to lead the review of our insurance and obtain new bids if warranted.
- e. Motion to allow a mini-Musical Days on July 4 weekend, July 3-6, 3 concerts. Motion carried.

C. Treasurer's Report:

Eric Buonassisi presented the treasurer report for the month of January. Highlights are in attached document. Eric introduced new six-page summary-see attached.

Assessments-75% received (about same as last year). Original source of lot size info unknown, and new figures used for FHA assessments may be inaccurate. Cost of new surveys would be high. If FH resident objects, consensus seemed to be: City gave us the figures; if you object, commission a survey, and take it up with the City.

Motion to approve the treasurer's report. Watts, Farrell, Wara, Aldrich, Cooke approve the treasurer's report. Treasurer's report approved.

D. Election Schedule/2015-See attached schedule.

E. Finance Committee Report:

No motion or action items.

F. Activities Committee:

Lunar New Year, Egg Hunt-see Feb. newsletter.

G. Architectural Review:

No Motions or Action Items recorded

H. Clubhouse Rental Update:

- Has exceeded all expectations and projections-see Rental Statistics Update February 9, 2015.
- Below are the rental statistics since the last Board Meeting in January. In the last month, (15) new contracts have been received and the Clubhouse has been shown to 39 potential renters. The 15 new contracts total \$29,200 with 20% being rented by members, 100% rented by members sponsoring non-members, and 80% rented by non-members.
- 2015 statistics:

61 Total Contracts for calendar 2015 is \$109,500	22 members	36% members
	10 sponsored	45% sponsored
	39 non-members	64% non member

I. Communications/Newsletter:

February Newsletter-Mailing was mailed by February 9th, which is in time to give proper notice of the election dates and voting procedure. Newsletter arrived on Tuesday or Wednesday, February 10th or 11th, so notice has been accomplished. No motion or action items recorded.

J. Infrastructure:

Gas work on 9th done; road work on San Marcus soon; 2015-speed bumps on Pacheco.

K. Legal & Governance:

No motion or action items.

L. Trees and Landscape:

3 projects discussed:

1. upper patio irrigation would cost \$4-5,000 (Valley Crest),
2. Pacheco butterfly urn(estimate \$3-4,0000) ;
3. Pacheco median-previous replanting attempts failed/middle part too steep ; plan to irrigate and refurbish upper and lower areas 2015 and do middle section 2016 (\$28,000 estimated).

M. Insurance- Insurance this fiscal year has cost \$18,500 and is set for renewal at the same annual premium on April 1. Rigo Cabezas, who has a long background with commercial insurance, offered to look into the cost of FHA's policies to see if coverage is correct and to explore competitive bids for our insurance needs. See Motion d. above.

N. Garden Club: No motion or action items recorded.

O. Friends of Forest Hill: Children's Garden should be finished in two months; looking for suitable piano; sound system for clubhouse a high priority.

Respectfully submitted,

Janette Najjar