

**FOREST HILL ASSOCIATION
BOARD OF DIRECTORS MEETING
March 12, 2018**

The meeting was called to order at 7:00 p.m. by Board President, John Farrell, and was adjourned at approximately 8:10 p.m.

1. Notice:

A copy of the meeting notice was sent on March 5, 2018 to each Director via email and was posted in the kiosk outside the Clubhouse and uploaded on the FHA website.

2. Quorum:

Quorum was met. FHA directors present were John Farrell, Mary Keating Sangiacomo, Stephanie Adams Ryan, Dave Yoo & Anthony Woolf. Not present were: Andrew Sparks & Ai Lien Li.

3. Approval of Previous Minutes:

The minutes of the Forest Hill Board of Directors' meeting held on February 12, 2018, were approved by all Directors present. Motion carried.

4. 2018 Inspector of Elections:

4 FHA members in good standing have been nominated for the 2018 FHA Board of Directors: Stephanie Adams Ryan, Andrew Sparks, Anthony Woolf & Dave Yoo. Election ballots will go out later this week.

5. Treasurer's Report:

- a. There was a Finance Committee meeting held last week to discuss the 2018-19 budget.
- b. 2018-19 budget was handed out.
- c. Clubhouse rentals for the 2018-19 fiscal year were at \$47,916.70, down from the projected \$87,500 .
- d. Projected surplus for the year is about \$32K
- e. \$40K principal payment was paid on the loan. Outstanding balance of the loan is approx. \$87K

6. Clubhouse Committee Report:

- a. John Farrell shared that the Planning Department has decided to implement another years worth of monitoring the Clubhouse because of ongoing noise concerns brought up by the neighbors.
- b. Board has decided not to vote on implementing the new rules that the Clubhouse Committee has set forth.
- c. Concerned neighbors & Clubhouse committee members are to schedule a meeting with the FHA Board.

7. Landscape Committee Report:

- a. City responded that they will take a look at the tree list of 37 dead/dying trees that Valleycrest has put together within the next week.
- b. Terra is doing great work, but they have been slow to implement work. They have hired a liason specifically to work with the FHA. In the last 2 months they have replaced 28 trees.
- c. D.W. asking Terra to price up what it would cost the FHA to water newly planted trees for the first 6 months instead of homeowner.

8. Architectural Review Committee:

ARC Committee has reviewed and approved the following 3 projects:

1. 68 Mendosa: front window replacement
2. 70 Sotelo – interior remodel
3. 68 Ventura – full floor addition

9. 250 Laguna Honda:

1. Support of the project has been withdrawn from Supervisor Yee's office because of Geotechnical report warnings.
2. Christian Church Home has cancelled all project meetings.
3. Preschool is still working with CCH to resolve the retaining wall issue.

4. Activities Committee:

- a. Lunar New Year Celebration was Sunday, February 18th from 2-4pm, West Portal E.S. once again put on their Chinese Parade Performance. Event was well attended.
- b. Easter Egg Hunt will be held March 25th from 12-2pm and there will be 2 different hunts. One for the younger children and one for the older kids.
- c. Discussion was had that more volunteers are needed. Discussion was had to incentivize volunteers with a reduced rate/free event at the Clubhouse for volunteering.

5. Clubhouse Rentals:

- a. Janette Najar reported there were seven closed contracts since the February 12, 2018 meeting, making that 42 total contracts for 2017 and 29 total contracts for 2018.
- b. The current revenue for 2017 is \$44,937.50; 64% low intensity vs. 36% high intensity events
- c. 29 contracts for 2018, \$27,500; 79% low intensity vs. 21% high intensity events
- d. 2018 Fiscal year is \$18,250

6. Garden Club:

- a. February 19th event of "Casa Nova" was very well attended.
- b. Next event on April 16th will be Eva Monroe's floral arrangement class
- c. Saturday, March 24, 2018 the GC will have a Spring Community Service Project and hold a rummage sale, \$25/table for non-members, \$20 for members.
- d. 5/20 President's Party
- e. 5/21 will be the Strawberry Social with the annual election of Officers.

7. West of Twin Peaks: No report

Respectfully submitted,

Janette Najar