

## Board of Directors

President	John Farrell
Vice President	Mary Sangiacomo
Treasurer	Anthony Woolf
Secretary	Andrew Sparks
Directors	Ai-Lien Li
	Stephanie Adams Ryan
	Dave Yoo

Forest Hill Association  
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San Francisco, CA 94116

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Stamp  
Here



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www.foresthill-association.com

# Forest Hill ASSOCIATION

## Clubhouse Rental

Contact	Janette Najar
Phone	415-664-0542
Email	office@foresthill-sf.org

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### Annual FHA Board Elections

The annual election of the Board of Directors will take place at the 101st Annual Stakeholders' Meeting, at 7:00 PM on Monday, April 9, 2018. We hope you will join us!

#### **We need you to get involved!**

Please consider running for the Forest Hill Association Board. The time commitment is modest and an FHA Board with diverse talent, skills, and ideas benefits the Community. New Board members keep the board fresh and dynamic, and the work is satisfying and rewarding.

During 2018, the Board will assume standard responsibilities to organize festivities, maintain neighborhood greenery, publish our newsletter, and work with our City to maintain and improve our infrastructure. Please consider running for our Board.

#### **Candidate's Statement**

All seven seats are elected each year for a one year term.

- Any member in good standing may become a candidate by submitting a Candidate's Statement, up to 200 words indicating his/her qualifications and interest in the position. The statement must be received at the Forest Hill Office, 381 Magellan Avenue by 5:00 pm on Friday March 9, 2018.
- Ballots and Candidates' Statements will be mailed to Association members in good standing during the second week of March.
- A Candidate's Forum will be held in the Clubhouse at 7:00 PM on Monday, March 26th.

#### **Election Inspectors**

A new Inspector of Elections will be voted in at the February 12th FHA Board meeting. That person along with the assistance of Janette Najar (janetten@foresthill-sf.org), will act as the Inspectors of Election and will oversee the process. Governance by the FHA Board of Directors requires a high participation standard (35% presence in person or by proxy). It is important that you look for your mailed ballot, review the enclosed Candidates' Statements, complete your ballot and return it to the FHA Office in the enclosed envelope in time for the Shareholders' Meeting on April 9th.

Thank you for participating in our neighborhood governance.

Sincerely,  
The Forest Hill Association Board of Directors

## Landscape Update

### Winter Pruning

By the time you receive this Newsletter, FHA winter pruning will have begun. We are emphasizing pruning our large Monterey Pines (for health and safety) this round, although other non-deciduous trees throughout the neighborhood are on the list. To allow the tree pruners' trucks to park, most pruning will occur on street sweeping days. Please help keep your parking spaces empty on those days..

### Tree Replanting

We are pleased that Terra landscape has recently doubled their workforce and should be able to plant our replacement trees in a more timely manner. We appreciate everyone's patience during the past year, while Terra was expanding their workforce. After a tree is planted, whether in the sidewalk strip or adjacent median, it is the homeowner's responsibility to fill the tree's green gator bag at least weekly for one year. Please help us with this task and allow our newly planted trees to flourish.

### Tree Replanting and Removal Requests

The FHA Website contains both the tree database (with tree number as on tag placed on every large tree trunk within 5' from the ground) and the Terra maintenance schedule for the current quarter. When requesting that a tree be removed/replaced in your sidewalk strip, please provide Diane Wara with the tree location (address), tag number and reason for request at dianew@foresthill-association.com. Kyle Sager, of Brightview, will provide an arborist assessment re: need to remove the tree. Diane Wara and Terra Landscape will work directly with you to establish a tree species for replacement. Please consult the FHA website for tree species recommended within Forest Hill.

As always, we appreciate your suggestions regarding our efforts to maintain and improve the landscape and trees within Forest Hill. Please contact us through dianew@foresthill-association.com.

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### President's Message John Farrell johnf@foresthill-association.com

Dear Friends and Neighbors,

**Happy New Year!** Your Board of Directors wishes you and your family all the health and happiness in the New Year.

We had a very successful 2017. We had many wonderful community events over the past year such as the picnic, Musical Days, Service Day, pancake breakfast, and Halloween and Christmas parties. We hope to see you at one or more this year.

Boy Scouts Troop 88 has been officially sponsored by our Association since 1923. We congratulate them as they celebrate their 95th year this month and for their service to our community. We also welcome and are happy to now sponsor the Girl Scouts. We wish both all the success in the New Year and in years to come.

We worked closely along with the prior Board of Directors in successfully working with the Planning Department to reduce a potentially substantial fine against our Association for the prior noncompliant use of the Clubhouse. The Planning Department acknowledged the Forest Hill Association's great efforts and accomplishments over the past year in working towards resolving the issues regarding the operation of the Clubhouse and plans to continue to monitor throughout this year. We will continue to work closely with the Planning Department to resolve this matter.

Our Board wants to acknowledge our Director Dave Yoo for an outstanding job in keeping our neighborhood updated on the proposed low income senior housing project at 250 Laguna Honda Blvd and for working closely with Supervisor Norman Yee and the developer representatives.

If you are planning exterior new construction such as a deck, addition, new fence, etc... let our Architectural Review Committee know upfront since we can help you through the process and provide creative assistance to you.

Keep in mind, if you are planning an event this year consider your FHA Clubhouse. Our rate is very reasonable. Contact Janette at 415-664-0542 to reserve a date. Check out our Forest Hill Calendar for upcoming events at our website at [www.foresthill-association.com](http://www.foresthill-association.com).

Let's make 2018 an even better year.

Sincerely,

John Farrell

## FY2018 9 Month Financial Report

Anthony Woolf  
anthonyw@foresthill-association.com

This is a nine month report reflecting financial activities between April and December 2017 compared to the same period last year. As noted in our previous newsletter rental revenues decreased year-over-year due to rental restrictions we put in place to abate noise.

Our total expenses are down year-over-year by 30% due to a decrease in expenses associated with the lower rental activity, lower debt service payments, reduced legal expenses, and lower landscape maintenance fees. The last, landscaping fees, I expect to be near the budgeted amount for the full year as we have expenses incurred but not yet paid, as well as more pruning and planting to be done. One area where we have a year-over-year increase in expense is payroll. Our clubhouse manager, Janette Najjar, has taken on additional responsibilities previously handled by member volunteers. The payroll increase is in line with our budgeted amount.

FINANCIAL ACTIVITIES	FY17 9 Mo.	FY18 9 Mo.	% Change	FY18 12 Mo. Budget
Annual Assessments	169,238	166,512	-2%	322,500
Clubhouse Rentals	100,385	41,924	-58%	87,500
Interest	3,511	2,943	-16%	4,320
<b>TOTAL REVENUES</b>	<b>273,134</b>	<b>211,378</b>	<b>-23%</b>	<b>414,320</b>
Landscape Maintenance	93,858	62,699	-33%	156,000
Personnel	34,387	40,952	19%	60,950
Debt Service	27,674	18,067	-35%	24,060
Clubhouse	44,371	20,157	-55%	42,325
Professional Services	35,422	11,135	-69%	31,367
Other	35,519	35,920	1%	13,485
<b>TOTAL EXPENDITURES</b>	<b>271,231</b>	<b>188,931</b>	<b>-30%</b>	<b>328,187</b>
<b>SURPLUS</b>	<b>100,768</b>	<b>48,499</b>	<b>-52%</b>	<b>86,133</b>

BALANCE SHEET	Dec-16	Dec-17	%
Cash and Receivables	518,108	513,385	-1%
Total Fixed Assets	704,673	704,673	0%
<b>TOTAL ASSETS</b>	<b>1,222,781</b>	<b>1,218,058</b>	<b>0%</b>
Union Bank NRLOC	227,876	131,931	-42%
Other	13,943	9,250	-34%
<b>TOTAL LIABILITIES</b>	<b>241,819</b>	<b>141,181</b>	<b>-42%</b>
<b>NET WORTH</b>	<b>980,962</b>	<b>1,076,877</b>	<b>10%</b>

Overall, our Association is in good financial condition as we adjust to lower clubhouse rental activity and keep costs in line with budget.

## 250 Laguna Honda Update

Dave Yoo  
davey@foresthill-association.com

A community update from the developer, Christian Church Homes (CCH), and Supervisor Norman Yee was held at the Forest Hill Clubhouse on Monday, January 8th. Representatives from the Planning Department and the Department of Homelessness and Supportive Housing were also in attendance and provided insight into the process that the 250 Laguna Honda project is undergoing with the City. Thank you to all that attended and showed support for the community.

More importantly, a draft geotechnical report of the hillside along Castenada Ave. and Laguna Honda Blvd., commissioned by CCH with Langan, was distributed via email to the Association. This same report was also submitted to the Planning Department as part of the Initial Environmental Review. If you did not receive this report and would like to receive a soft or hard copy of the document, please email Dave Yoo at [davey@foresthill-association.com](mailto:davey@foresthill-association.com).

The geotechnical report is currently being reviewed by Craig Shield with Rockridge Geotechnical (<http://www.rockridgegeo.com/>) who was retained by a group of Forest Hill neighbors. His findings and assessment of the report will be presented to the neighbors, so please be on the lookout for an announcement if you are interested in attending.