

**FOREST HILL ASSOCIATION
BOARD OF DIRECTORS MEETING
May 14, 2018**

The meeting was called to order at 7:00 p.m. by Board President, Andrew Sparks, and was adjourned at approximately 8:45 pm

1. Notice:

A copy of the meeting notice was sent on May 7, 2018 to each Director via email and was posted in the kiosk outside the Clubhouse and uploaded on the FHA website.

2. Quorum:

Quorum was met. FHA directors present were Stephanie Adams Ryan, Andrew Sparks, Anthony Woolf and Dave Yoo.

3. Approval of Previous Minutes:

The minutes of the Forest Hill Board of Directors' meeting held on April 9, 2018, were approved by all Directors present. Motion carried.

4. Nomination of New Board Members & Appointment of Officers:

Nomination made, accepted and approved by all FHA directors to accept Katrina Krantz, Rhonda Lesinski and Patrick Ryan as new Board members.

5. Treasurer's/Finance Committee Report:

6. Landscape Committee Report:

- a. FHA has approx. 850-1000 large trees and 150 smaller trees.
- b. Diane Wara started the maintenance of tree approx. 11 years ago and created an excel spreadsheet list of trees by number. She is asking the FHA Board to approve up to \$10K for Brightview to create a new database. The new database would have a photo of each tree, with its pruning schedule as well tree number. It would cost \$196 monthly to store and the data and an additional \$300/20 trees to update new information. FHA Board asked that Brightview come to the next board meeting to discuss.

7. Children's Garden Discussion:

- a. Board approved to reimburse expenses submitted by receipts for any plantings to the garden.
- b. The Board asks that moving forward any work being done needing reimbursement should have a proposal made and presented to the Board for pre-approval.

8. Architectural Review Committee:

- a. Needs a new Board liaison.

9. Clubhouse Rentals:

- a. Janette Najar reported there were four closed contracts since the April 9, 2018 meeting, making that 36 total contracts for 2018.
- b. 36 contracts for 2018, \$34,750; 81% low intensity vs. 19% high intensity events
- c. 2018 Fiscal year is \$26,500

10. Garden Club:

- a. No Presidents Party on 5/20
- b. 5/21 will be the Strawberry Social with the annual election of Officers.
- c. Old Goat Party on May 25th at 6pm.

11. Neighborhood Security:

Andrew met with President of St. Francis Woods HOA, Dennis S. and discussed cost sharing security Patrol for the two neighborhoods.

12. Motion to Thank Supervisor Norman Yee:

RESOLVED: The Board of Directors of the Forest Hill Association, on behalf of the entire community of Forest Hill and District 7, expresses its sincere thanks and appreciation to Supervisor Norman Yee for his efforts in researching, studying, evaluating and mediating the proposed development at 250 Laguna Honda Boulevard, and for his support of the community, neighbors, the Forest Hill Christian Church Pre-School and the Association.

13. Clubhouse Committee Discussion:

- a. Immediate Neighbors to the Clubhouse continue to be unhappy with the lack of adoption of the Guidelines that the Clubhouse Committee put together.
- b. New Board discussed the need to Simplify the rules outlined in the "Guidelines" and have a quicker turn around in getting back to the neighbors with their suggestions.
- c. Board asked neighbors to address any concerns with the FHA first before going to the city.

14. Community Discussion:

- 1. Stephanie Adams Ryan took photos of areas in the community that need to be addressed. Specifically, the ornamentation of the street lights & poles as they need to be painted and better maintained. Stephanie to schedule a "Beautification weekend" inviting the Boy Scouts to help.
- 2. City has asked the FHA to take legal responsibility for the Dewey Circle and potentially pay for water there. The City has agreed to weed, irrigate and replace the Dewey Circle if the FHA will pay Terra Landscape \$300/month for maintaining Dewey Circle. FHA is going to decline paying water.
- 3. Neighbors are concerned with the lack of transparency of the "Friends of Forest Hill" non-profit group and how much funds they have. Motion made to ask the president and treasurer, Dan Kelly & Amy O'Leary to attend the next FHA Board mtg. to address concerns.

Respectfully submitted,

Janette Najjar