

**FOREST HILL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
June 11, 2018**

The meeting was called to order at 7:00 p.m. by Board President, Andrew Sparks, and was adjourned at approximately 9:00 pm

1. Notice: A copy of the meeting notice was sent on June 5, 2018 to each Director via email and was posted in the kiosk outside the Clubhouse and uploaded on the FHA website.
2. Quorum: Quorum was met. FHA directors present were Andrew Sparks, Anthony Woolf, Dave Yoo and Rhonda Lesinski.
3. Approval of Previous Minutes: The minutes of the Forest Hill Board of Directors' meeting held on May 14, 2018, were approved by all Directors present. Motion carried.
5. Brightview Presentation (Landscape Committee):
  - a. Kyle Sager of Terra provided a demo of the Brightview landscape database and answered questions regarding the service and the proposal.
  - b. Board agreed to review written proposal for Brightview database to be set up to enable easier management of Forest Hill public property trees. Diane and Andrew may also utilize the Brightview database via a short free trial.
6. Friends of Forest Hill Update:
  - a. Representatives of Friends of Forest Hill (FOFH) Mel Bachmeier and Dan Kelly were present to confirm active status of the FOFH organization.
  - b. It was confirmed that the organization continues to have funds to support neighborhood betterment projects. Applications for funds can be submitted to FOFH.
7. Treasurer's/Finance Committee Report: Anthony Woolf provided an update on FHA financials, stating that expenditures are in line with budget.
8. Landscape Committee Report:
  - a. It was confirmed that the Forest Hill HOA has committed to the City of San Francisco to maintain the plants in Dewey Circle 1x/month.
  - b. Work will be done by Terra Landscape.
8. Architectural Review Committee:
  - a. Renovation plans for 99 Castenada were reviewed and discussed
  - b. The Board voted to accept the Architectural Review Committee's recommendation to provide a letter of support to the SF Planning Department regarding the renovation

Respectfully submitted,  
Rhonda Lesinski