

**FOREST HILL ASSOCIATION
BOARD OF DIRECTORS MEETING
July 9, 2018**

The meeting was called to order at 7:00 p.m. by Board President, Andrew Sparks, and was adjourned at approximately 8:20 pm

1. Notice: A copy of the meeting notice was sent on July 3, 2018 to each Director via email and was posted in the kiosk outside the Clubhouse and uploaded on the FHA website.

2. Quorum: Quorum was met. FHA directors present were Andrew Sparks, Anthony Woolf, Rhonda Lesinski, Katrina Krantz, Patrick Ryan & Stephanie Adams Ryan.

3. Approval of Previous Minutes: The minutes of the Forest Hill Board of Directors' meeting held on June 11, 2018, were approved by all Directors present. Motion carried.

4. Forest Hill Irrigation Project Presentation:

a. Representatives from SFMTA, Jay Lu & Tess Kavanaugh were present to discuss the project goal, scope & budget of the project.

b. Project Goal: Reduce Water usage for landscape area behind Forest Hill Station

c. Project Scope:

- Replace the existing irrigation equipment with a new irrigation system that uses significantly less water
- Reduce the overall sod area by using drought-tolerant and native plants
- For remaining sod, introduce a new sod variety that requires less water

d. Project Budget: \$400K

e. For concerns or assistance contact project manager: Tess Kavanaugh at 415-701-212, via email at tess.kavanaugh@sfmta.com

5. Treasurer's/Finance Committee Report:

- Anthony Woolf provided an update on FHA financials.
- Of note, rental income is \$47K for the last year vs. \$59K from the last fiscal year.
- Motion made and approved by all directors to increase the lien administrative fee from \$150 to \$300., stating that expenditures are in line with budget.

6. Activities Committee: Next event is the Annual picnic on August 26th

7.. Landscape Committee Report:

a. Andrew Sparks stated that they are cleaning up the median of Magellan between Plaza and Castenada.

Request was made to write a letter to Supervisor Yee's office re: safety concern of trees in the FHA neighborhood not coming down in a timely manner.

8. Architectural Review Committee: No report

9. Infrastructure:

- Tom Rocha at 1 Ventura would like to work on the Infrastructure Committee. Currently there are many topics needing addressed.
- Among them: traffic calming plan on Pacheco and leveling of the roads.

10. Community Discussion:

- a. Katrina Krantz mentioned that all supervisors are getting \$1 million for improvements to the district. She would like to put together a survey to the community for suggestions.
- b. Andrew Sparks stated he spoke to Jen Low at Supervisor Yee's office and they would like to start a discussion with the community about Laguna Honda Hospital suggesting a housing project on their property for transition for senior housing.

Respectfully submitted,
Janette Najjar