

**FOREST HILL ASSOCIATION
BOARD OF DIRECTORS MEETING
September 10, 2018**

The meeting was called to order at 7:00 p.m. by Stephanie Ryan Adams, and was adjourned at approximately 8:30 pm

1. Notice: A copy of the meeting notice was sent on September 5, 2018 to each Director via email and was posted in the kiosk outside the Clubhouse and uploaded on the FHA website.

2. Quorum: Quorum was met. FHA directors present were Andrew Sparks, Anthony Woolf, Rhonda Lesinski, Katrina Krantz, Patrick Ryan & Stephanie Adams Ryan. Dave Yoo was absent.

3. Approval of Previous Minutes: The minutes of the Forest Hill Board of Directors' meeting held on July 9, 2018, were approved by all Directors present. Motion carried.

4. Dewey Circle Update:

- Carol Dimmick handed out a 4 page document that showed the layout of the newly proposed beautification of the Dewey Circle. Carol, Diane Wara, John Farrell, GAPNA (Greater West Portal Neighborhood Association, and a few other people in the extended West Portal community attended to show support and ask for financial support from the FHA.
- This group is working with the department of public works who has removed all the existing plantings and will donate the new plantings.
- They are getting \$2,712.50 from the Friends of Urban Forestry to replace a broken urn planter.
- They are looking to fundraiser at least \$8,680.00 for a new larger planter that would inside the center of the circle. They will be speaking to the Friends of Forest Hill non-profit to seek funds.
- Diane Wara stated that in the past she has offered that the FHA will pay up to \$330/month for maintenance of the Dewey Circle by the landscape company that works for the FHA. To date this has not been voted on by the Board.
- Once the plantings have been determined then the Board can decide if this is an adequate use of funds.
- Of note, the FHA is not paying for the water cost or irrigation of the project.
- Community member pointed out that the FHA should not spend FHA money outside the FHA and the Dewey Circle is outside the FHA.
- Whatever plan is put in place they suggested it would be renewed every 3 years.
- September 27th at 7:30 pm is the next Dewey Circle Beautification Project meeting.

5. Treasurer's/Finance Committee Report:

- Anthony Woolf provided an update on FHA financials.
- Of note, we still have \$6,508.55 in non-lien receivables, which is a bit higher than last year.

- With 5 months ending the fiscal year 8/31 the costs are on tract and are at \$31K in revenue for the rentals.
- Water and sewer bills are higher than expected and need to investigate why.

6. Landscape Committee Report:

- Diane Wara stated they will be a few thousand over budget.
- They purchased 15 disease resistant elms at \$330/tree which includes planting thru Terra Landscape and are identifying locations to plant the trees.
- Fall pruning has started and will finish up the end of October
- Arborist Kyle Sager has left Brightview and new replacement seems good.
- Purchased database through Brightview and FHA is around 1,000 trees.
- Fall pruning was estimated to be approx. \$20K and went to \$25K.
- Winter pruning budget is \$18K and most likely will go to \$20K.
- Mendosa & Magellan (between Plaza and Castenada) median strip have been planted and the idea is to expand to other medians.
- Board would like to ask the landscape committee to make a list of costs that would bring all the medians up to date to see what the cost would be. This will help determine the potential increase needed when raising dues.

8. Activities Committee: Fall picnic is coming up on Sunday, September 16th – 1-4pm. Susie Q and Clares Amazing Balloons will be the entertainment for the children. Approx. 200 rsvp's with 80 being children.

9. Garden Club: Just started back up after the summer break and their next event is the annual Chicken salad lunch on Monday, September 17th – please rsvp if you would like to attend.

10. Construction Issues:

- The project of replacing the water lines on Castenada project is over and only half the road is paved. Katrina Krantz stated frustration and asked what the FHA could do.
- Tom Rocha at 1 Ventura would like to work on the Infrastructure Committee. John Farrell will put Tom and someone on the board in touch so they can start addressing the topics needing addressed.
- Among them: traffic calming plan on Pacheco and leveling of the roads.

11. Proposed Pacheco Street Median Strip:

- Tessa O'Leary, resident on Pacheco has been working with Nick Carr, employee of the city to address the concerns of safety on Pacheco. A study was done a few years back stating that an average street gets 600-800 cars down it per day. Pacheco 3 yrs ago got on average over 10,000 cars on it/day.
- She would like to revitalize the original idea of a center median down the entirety of Pacheco. Andrew Sparks asked the board to get involved in helping to support Tessa's efforts with DPW.

12. Architectural Review:

- Paul Bessieres, co-chair of the Architectural Review Committee updated the Board on the review process homeowners are asked to do with the FHA.
- Paul Discussed a remodel of 298 Dorantes which the full architectural review committee has approved.
- Andrew Sparks to sign letter approving project.

13. Clubhouse Quarterly Report:

Quarterly report for the city planning department has been completed by Janette Najar and sent to Andrew Sparks for review and submission to the city. Next report will end 12/31/18 and hopefully will be the last report needing to be submitted.

Respectfully submitted,
Janette Najar