

FOREST HILL ASSOCIATION
REVENUE vs. EXPENDITURES
October 2014 Treasurer's Report (for September)

	FY 2014 Budget	Actuals as of 8/31/2014	September Actuals	Actual YTD FY 2014	Over/(Under) Collected Revenue	% of Revenue Achieved
Revenues						
<u>Maintenance Assessments</u>						
Assessments-Members	300,015.00	17,175.07	381.18	17,556.25	(282,458.75)	5.9%
Assessments-NonMembers	6,265.00	283.31	-	283.31	(5,981.69)	4.5%
<i>Subtotal - Assessments</i>	306,280.00	17,458.38	381.18	17,839.56	(288,440.44)	5.8%
<u>Clubhouse Rentals</u>						
Members	23,500.00	23,700.00	3,200.00	26,900.00	3,400.00	114.5%
Others	42,900.00	18,850.00	6,250.00	25,100.00	(17,800.00)	58.5%
<i>Subtotal - Clubhouse Rentals</i>	66,400.00	42,550.00	9,450.00	52,000.00	(14,400.00)	78.3%
<u>Interest Income</u>						
Assessments	850.00	557.35	14.06	571.41	(278.59)	67.2%
Administrative fees	150.00	-	-	-	(150.00)	0.0%
Financial Institutions	1,000.00	141.92	26.07	167.99	(832.01)	16.8%
<i>Subtotal - Interest Income</i>	2,000.00	699.27	40.13	739.40	1,260.60	37.0%
Total Revenues	374,680.00	60,707.65	9,871.31	70,578.96	(301,579.84)	18.8%
Percentage of FY 2014 elapsed						50.0%

	FY 2014 Budget	Actuals as of 8/31/2014	September Actuals	Actual YTD FY 2014	Dollar Amt Remaining	% of Budget Spent
Expenditures						
<u>Personnel Costs</u>						
Salary	36,400.00	13,353.13	4,270.00	17,623.13	18,776.87	48.4%
Withholding & Employee Taxes	3,750.00	1,229.88	302.08	1,531.96	2,218.04	40.9%
<i>Subtotal - Personnel Costs</i>	40,150.00	14,583.01	4,572.08	19,155.09	20,994.91	47.7%
<u>Insurance</u>						
Liability Package	9,400.00	5,947.90	1,016.22	6,964.12	2,435.88	74.1%
Umbrella Coverage	4,320.00	2,519.40	359.92	2,879.32	1,440.68	66.7%
D&O	4,670.00	4,670.00	-	4,670.00	-	100.0%
Workers' Comp	390.00	154.54	-	154.54	235.46	39.6%
<i>Subtotal - Insurance</i>	18,780.00	13,291.84	1,376.14	14,667.98	4,112.02	78.1%
<u>Property Taxes</u>	3,200.00	-	-	-	3,200.00	0.0%
<u>Utilities</u>						
Water & Sewer	2,450.00	839.30	381.58	1,220.88	1,229.12	49.8%
Gas & Electric	3,070.00	1,417.30	203.85	1,621.15	1,448.85	52.8%
Telephone	1,240.00	387.85	88.88	476.73	763.27	38.4%
Trash Collection	1,740.00	723.89	147.37	871.26	868.74	50.1%
<i>Subtotal - Utilities</i>	8,500.00	3,368.34	821.68	4,190.02	4,309.98	49.3%

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	FY 2014 Budget	Actuals as of 8/31/2014	September Actuals	Actual YTD FY 2014	Dollar Amt Remaining	% of Budget Spent
Clubhouse						
Electronic Security	1,260.00	630.00	-	630.00	630.00	50.0%
Event Management	6,720.00	2,435.00	700.00	3,135.00	3,585.00	46.7%
Event Cleaning	5,250.00	3,001.00	606.00	3,607.00	1,643.00	68.7%
Advertising/Promotion	3,500.00	-	-	-	3,500.00	0.0%
Maintenance Services	20,000.00	16,235.29	335.02	16,570.31	3,429.69	82.9%
Maintenance Supplies	750.00	489.76	-	489.76	260.24	65.3%
<i>Subtotal - Clubhouse</i>	37,480.00	22,791.05	1,641.02	24,432.07	13,047.93	65.2%
Landscaping						
Maintenance	53,600.00	22,974.00	3,829.00	26,803.00	26,797.00	50.0%
Tree Care (Pruning)	43,000.00	-	-	-	43,000.00	0.0%
Tree Removal & Storm Clean	10,500.00	7,221.00	735.00	7,956.00	2,544.00	75.8%
Plantings & Color	10,000.00	2,822.92	1,085.00	3,907.92	6,092.08	39.1%
Irrigation	3,000.00	800.00	14.13	814.13	2,185.87	27.1%
<i>Subtotal - Landscaping</i>	120,100.00	18,774.92	5,663.13	39,481.05	80,618.95	32.9%
Professional Services						
Legal Services	2,850.00	-	-	-	2,850.00	0.0%
Audit (fin review, tax prep)	2,820.00	2,820.00	-	2,820.00	-	100.0%
Accounting Services	7,600.00	3,600.00	600.00	4,200.00	3,400.00	55.3%
Computer Services	2,730.00	900.00	-	900.00	1,830.00	33.0%
Reserve Study	600.00	600.00	-	600.00	-	100.0%
<i>Subtotal - Professional Serv</i>	16,600.00	7,920.00	600.00	8,520.00	8,080.00	51.3%
Debt Service for NRLOC *	57,525.00	25,206.23	5,321.77	30,528.00	26,997.00	53.1%
Office Expenses						
Office Supplies	800.00	493.79	141.81	635.60	164.40	79.5%
Printing & Copying	1,650.00	74.64	61.77	136.41	1,513.59	8.3%
Postage & Shipping	1,000.00	52.24	463.74	515.98	484.02	51.6%
Election Expenses	1,800.00	135.95	-	135.95	1,664.05	7.6%
Permit fees	565.00	-	-	-	565.00	0.0%
Filing fees	115.00	85.00	-	85.00	30.00	73.9%
Misc Expenses	800.00	106.25	-	106.25	693.75	13.3%
<i>Subtotal - Office Expenses</i>	6,730.00	947.87	667.32	1,615.19	5,114.81	24.0%
Community/Communication						
Community Events	9,500.00	2,741.05	1,638.83	4,379.88	5,120.12	46.1%
Newsletter Printing	3,500.00	2,127.26	-	2,127.26	1,372.74	60.8%
Newsletter Postage	750.00	1,069.54	-	1,069.54	(319.54)	142.6%
Computer Services	14,400.00	7,200.00	1,200.00	8,400.00	6,000.00	58.3%
<i>Subtotal - Community/Com</i>	28,150.00	13,137.85	2,838.83	15,976.68	12,173.32	56.8%
Total Expenditures	337,215.00	120,021.11	23,501.97	158,566.08	178,648.92	47.0%
Percentage of FY 2014 elapsed						50.0%
Revenue greater than (less than) Expenditures	37,465.00	(59,313.46)	(13,630.66)	(87,987.12)		

FOREST HILL ASSOCIATION
REVENUES AND EXPENDITURES
October 2014 Treasurer's Report (for September)

Revenues	Actuals		2014 over/(under) 2013	
	Sep-14	Sep-13	Amt	Percent
Maintenance Assessments				
Assessments-Members	381.18	352.38	28.80	8.2%
Assessments-NonMembers	-	-	-	0.0%
<u>Subtotal - Assessments</u>	<u>381.18</u>	<u>352.38</u>	<u>28.80</u>	<u>8.2%</u>
Clubhouse Rentals				
Members	3,200.00	2,750.00	450.00	16.4%
Others	6,250.00	-	6,250.00	NA
<u>Subtotal - Clubhouse Rentals</u>	<u>9,450.00</u>	<u>2,750.00</u>	<u>6,700.00</u>	<u>243.6%</u>
Interest Income				
Assessments	14.06	-	14.06	0.0%
Administrative fees	-	-	-	0.0%
Financial Institutions	26.07	29.66	(3.59)	-12.1%
<u>Subtotal - Interest Income</u>	<u>40.13</u>	<u>29.66</u>	<u>10.47</u>	<u>35.3%</u>
Total Revenues	9,871.31	3,132.04	6,739.27	215.2%
Expenditures				
	Sep-14	Sep-13	Amt	Percent
Personnel Costs				
Salary	4,270.00	3,587.50	682.50	19.0%
Withholding & Employee Taxes	302.08	650.13	(348.05)	-53.5%
<u>Subtotal - Personnel Costs</u>	<u>4,572.08</u>	<u>4,237.63</u>	<u>334.45</u>	<u>7.9%</u>
Insurance				
Liability Package	1,016.22	666.33	349.89	52.5%
Umbrella Coverage	359.92	304.25	55.67	18.3%
D&O	-	-	-	NA
Other	-	-	-	NA
<u>Workers' Comp</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>NA</u>
<u>Subtotal - Insurance</u>	<u>1,376.14</u>	<u>970.58</u>	<u>405.56</u>	<u>41.8%</u>
Property Taxes	-	-	-	0.0%
Utilities				
Water & Sewer	381.58	152.98	228.60	149.4%
Gas & Electric	203.85	186.06	17.79	9.6%
Telephone	88.88	104.30	(15.42)	-14.8%
Trash Collection	147.37	-	147.37	NA
<u>Subtotal - Utilities</u>	<u>821.68</u>	<u>443.34</u>	<u>378.34</u>	<u>85.3%</u>
Property Taxes	-	-	-	-
Debt Service for NRLOC *	5,321.77	1,373.22	3,948.55	287.5%
Professional Services				
Legal Services	-	-	-	NA
Audit (financial review)	-	-	-	NA
Accounting Services	600.00	380.00	(380.00)	-100.0%
Computer Services	-	-	-	NA
Architectural Services	-	-	-	NA
Reserve Study	-	-	-	NA
<u>Subtotal - Professional Serv</u>	<u>600.00</u>	<u>380.00</u>	<u>220.00</u>	<u>57.9%</u>

**FOREST HILL ASSOCIATION
REVENUES AND EXPENDITURES
October 2014 Treasurer's Report (for September)**

Expenditures	Actuals		2014 over/(under) 2013	
	Sep-14	Sep-13	Amt	Percent
Clubhouse				
Electronic Security	-	-	-	
Event Management	700.00	-	700.00	100.0%
Event Cleaning	606.00	-	606.00	100.0%
Advertising/Promotion	-	-	-	
Maintenance Services	335.02	589.00	(253.98)	-43.1%
Maintenance Supplies	-	-	-	NA
Subtotal - Clubhouse	1,641.02	589.00	1,052.02	178.6%
Landscaping				
Maintenance	3,829.00	3,829.00	-	100.0%
Tree Care	-	-	-	
Tree Removal & Storm Clean	735.00	-	735.00	100.0%
Plantings & Color	1,085.00	300.00	785.00	261.7%
Irrigation	14.13	-	14.13	100.0%
Subtotal - Landscaping	5,663.13	4,129.00	1,534.13	37.2%
Office Expenses				
Office Supplies	141.81	-	141.81	100.0%
Printing & Copying	61.77	-	61.77	100.0%
Postage & Shipping	463.74	71.82	391.92	545.7%
Election Expenses	-	-	-	NA
Permit fees	-	211.20	(211.20)	NA
Filing fees	-	-	-	NA
Misc Expenses	-	94.59	(94.59)	NA
Subtotal - Office Expenses	667.32	377.61	289.71	76.7%
Community/Communication				
Community Events	1,638.83	600.00	1,038.83	173.1%
Newsletter Printing	-	1,035.37	(1,035.37)	0.0%
Newsletter Postage	-	-	-	
Computer Services	1,200.00	1,200.00	-	100.0%
Subtotal - Community/Com	2,838.83	2,835.37	3.46	0.1%
Total Expenditures				
	23,501.97	15,335.75	8,166.22	53.2%
Revenue - greater than (less than) Expenditures	(13,630.66)	(12,203.71)	(1,426.95)	-11.7%

FOREST HILL ASSOCIATION
REVENUES and EXPENDITURES
April thru September '14 vs. April thru September '13

Revenues	Actuals YTD		FY 2014 over(under) FY 2013	
	FY 2014	FY 2013	Amt	Percent
<u>Maintenance Assessments</u>				
Assessments-Members	17,556.25	14,542.39	3,013.86	20.72%
Assessments-NonMembers	283.31	-	283.31	NA
<i>Subtotal - Assessments</i>	<u>17,839.56</u>	<u>14,542.39</u>	<u>3,297.17</u>	<u>22.67%</u>
<u>Clubhouse Rentals</u>				
Members	26,900.00	2,750.00	24,150.00	878.18%
Others	25,100.00	-	25,100.00	NA
<i>Subtotal - Clubhouse Rentals</i>	<u>52,000.00</u>	<u>2,750.00</u>	<u>49,250.00</u>	<u>1790.91%</u>
<u>Interest Income</u>				
Assessments	571.41	88.41	483.00	546.32%
Administrative fees	-	0.00	-	0.00%
Financial Institutions	167.99	210.57	(42.58)	-14.24%
<i>Subtotal - Interest Income</i>	<u>739.40</u>	<u>298.98</u>	<u>440.42</u>	<u>147.31%</u>
Total Revenues	70,578.96	17,591.37	52,987.59	75.08%
<u>Expenditures</u>				
	Actuals YTD		FY 2014 over(under) FY 2013	
	FY 2014	FY 2013	Amt	Percent
<u>Insurance</u>				
Liability Package	6,964.12	4,244.43	2,719.69	64.08%
Umbrella Coverage	2,879.32	3,520.25	(640.93)	-18.21%
D&O	4,670.00	3,821.59	848.41	22.20%
Workers' Comp	154.54	84.37	70.17	83.17%
<i>Subtotal - Insurance</i>	<u>14,667.98</u>	<u>11,670.64</u>	<u>2,997.34</u>	<u>25.68%</u>
<u>Utilities</u>				
Water & Sewer	1,220.88	1,256.02	(35.14)	-2.80%
Gas & Electric	1,621.15	897.17	723.98	80.70%
Telephone	476.73	883.42	(406.69)	-46.04%
Trash Collection	871.26	51.97	819.29	1576.47%
<i>Subtotal - Utilities</i>	<u>4,190.02</u>	<u>3,088.58</u>	<u>1,101.44</u>	<u>35.66%</u>
<u>Professional Services</u>				
Legal Services	-	575.00	(575.00)	NA
Audit (financial review)	2,820.00	-	2,820.00	NA
Accounting Services	4,200.00	875.00	3,325.00	380.00%
Reserve Study	600.00	-	600.00	0.00%
Computer Services	900.00	-	900.00	0.00%
<i>Subtotal - Professional Serv</i>	<u>8,520.00</u>	<u>1,450.00</u>	<u>7,070.00</u>	<u>487.59%</u>
<u>Personnel Costs</u>				
Salary	17,623.13	14,525.00	3,098.13	21.33%
Withholding & Employee Taxes	1,531.96	2,607.14	(1,075.18)	-41.24%
<i>Subtotal - Personnel Costs</i>	<u>19,155.09</u>	<u>17,132.14</u>	<u>2,022.95</u>	<u>11.81%</u>

Expenditures	Actuals YTD		FY 2014 over(under) FY 2013	
	FY 2014	FY 2013	Amt	Percent
<u>Debt Service for NRLOC *</u>	30,528.00	2,689.35	27,838.65	1035.14%
* Note: Debt Service increased by \$5000; Loan Origination fee in 2013 was taken out of Capital Assets and expensed in April 2014				
<u>Property Taxes</u>	-	-	-	0.00%
<u>Clubhouse</u>				
Maintenance (Include piano)	489.76	589.00	(99.24)	-16.85%
Cleaning	3,607.00	115.00	3,492.00	3036.52%
Event Management	3,135.00	-	3,135.00	NA
Electronic Security	630.00	-	630.00	NA
Advertising/Promotion	-	-	-	NA
Maintenance Supplies	16,570.31	-	16,570.31	NA
<u>Subtotal - Clubhouse</u>	<u>24,432.07</u>	<u>704.00</u>	<u>23,728.07</u>	<u>3370.46%</u>
<u>Landscaping</u>				
Maintenance	26,803.00	22,974.00	3,829.00	16.67%
Enhancements	3,907.92	1,000.00	2,907.92	290.79%
Tree Care	-	358.00	(358.00)	-100.00%
Tree Removal & Storm Cleanup	7,956.00	3,655.00	4,301.00	117.67%
Irrigation	814.13	125.00	689.13	551.30%
<u>Subtotal - Landscaping</u>	<u>39,481.05</u>	<u>28,112.00</u>	<u>11,369.05</u>	<u>40.44%</u>
<u>Office Expenses</u>				
Office Supplies	635.60	437.86	197.74	45.16%
Printing & Copying	136.41	117.32	19.09	16.27%
Postage & Shipping	515.98	180.63	335.35	185.66%
Election Expenses	135.95	-	135.95	
Permit fees	85.00	85.20	(0.20)	NA
Misc Expenses	106.25	560.22	(453.97)	-81.03%
<u>Subtotal - Office Expenses</u>	<u>1,615.19</u>	<u>1,381.23</u>	<u>233.96</u>	<u>16.94%</u>
<u>Community/Communication</u>				
Community Events	4,379.88	927.11	3,452.77	372.42%
Newsletter Printing	2,127.26	2,070.74	56.52	2.73%
Newsletter Postage	1,069.54	-	1,069.54	NA
Computer Services	8,400.00	7,200.00	1,200.00	16.67%
<u>Subtotal - Commun/Comunicati</u>	<u>15,976.68</u>	<u>10,197.85</u>	<u>5,778.83</u>	<u>56.67%</u>
Total Expenditures	158,566.08	76,425.79	82,140.29	51.80%
Revenue - greater than (less than) Expenditures	(87,987.12)	(58,834.42)	(29,152.70)	-49.55%

Accounts Receivable as of 9/30/2014

	A	B	C	D	E
Name	2014 Dues Payable*	2014 Dues Members-Liened	Total Dues Invoiced	Prior Year Liens w/Int	*Total Receivables
MEMBERS	\$256,658.43	\$3,818.40	\$260,476.83		\$266,623.57
NON-MEMBERS *	\$6,146.74		\$22,618.57		\$6,146.74
	<u>\$262,805.17</u>		<u>\$283,095.40</u>		<u>\$272,770.31</u>
<u>Nine Liened Properties</u>					
420 Castenada Avenue		\$378.51		\$5,328.31	\$5,706.82
426 Castenada Avenue		\$359.55		\$926.97	\$1,286.52
295 Dorantes Avenue		\$559.39		\$6,085.47	\$6,644.86
584 Magellan Avenue		\$331.50		\$2,446.63	\$2,778.13
1 Marcela Avenue		\$421.26		\$6,397.56	\$6,818.82
44 Mendosa Avenue		\$423.73		\$1,625.43	\$2,049.16
125 Montalvo Avenue		\$527.77		\$1,313.87	\$1,841.64
2266 Ninth Avenue		\$489.52		\$3,565.21	\$4,054.73
28 Sotelo Avenue		\$327.17		\$1,277.81	\$1,604.98
Totals		\$3,818.40		\$28,967.25	\$32,785.66

* Nonmember Assessments are optional
 Best case total receivables - all liens paid =====> **\$305,555.97**

	2014 Assessments Invoiced	Paid in 2014	
Members	\$256,658.43	\$259,043.43	
* 17 Non Members - Paid in 2013	\$6,146.74	4,938.97	14 Nonmembers Paid YTD 2014
2014 Total Assessments Expect'd	<u>\$262,805.17</u>	<u>\$263,982.40</u>	

Total Paymnts Rec'd Dec 2013	\$105,729.45	39.8%	
Total Paymnts Rec'd Jan 2014	\$98,000.79	36.9%	76.8%
Total Paymnts Rec'd Feb 2014	\$24,242.93	9.1%	
Total Paymnts Rec'd Mar 2014	\$18,169.67	6.8%	16.0%
Total Paymnts Rec'd Apr 2014	\$8,971.64	3.4%	
Total Paymnts Rec'd May 2014	\$5,215.22	2.0%	
Total Paymnts Rec'd Jun 2014	\$2,842.14	1.1%	6.4%
Total Paymnts Rec'd July 2014	\$379.38	0.1%	99.1%
Total Paymnts Rec'd Aug 2014	\$50.00	0.0%	
Total Paymnts Rec'd Sep 2014	<u>\$381.18</u>	<u>0.1%</u>	
	<u>\$263,982.40</u>	<u>99.5%</u>	

Accts Receivable Balance
 on 9/30/2014 (3 late payers) **\$1,448.75**

**FOREST HILL ASSOCIATION
BALANCE SHEET
September 30, 2014**

CASH

Union Bank Operating Acct	\$ 26,793.98
Union Bank Reserve/Surplus Acct	\$ 275,068.13
Total Cash	\$ 301,862.11

RECEIVABLES

Prior Year Assessments receivable - 9 Liens. (includes interest & admin fees)	\$28,967.25
2014 Current Assessments Receivable from 9 Liens	\$3,818.40
2014 Current Assessments Receivable	1,448.75
Total Receivables per QB	34,234.40

TOTAL CASH and RECEIVABLES

\$ 336,096.51

FIXED ASSETS

Property - Pre 2013 Renovation	\$ 36,571.46	
Property - Post 2013 Renovation and Mar 31 2014 Adjustment	\$ 646,644.86	Note 1
TOTAL FIXED ASSETS (Pre and Post Renovation)	\$ 683,216.32	Note 2

TOTAL ASSETS

\$ 1,019,312.83

LIABILITIES

Union Bank NRLOC	\$ 487,167.50
Damage deposits (25 events)	18,750.00
Payroll payable	154.00
Other payable-lockbox deposit	181.50
Deferred FY 2015 CH Revenue-Member	4,950.00
Deferred FY 2015 CH Revenue-Nonmember	4,700.00
Total Liabilities (First Bank NLROC and Other Current Liabilities)	\$ 515,903.00

Net Worth

\$ 503,409.83

Cash Reconciliation

	Cash Basis
Cash - Previous month balance sheet	306,786.04
Current month loss	(10,420.24)
Net damage deposits received	4,500.00
Increase in deferred CH revenue-Member	1,100.00
Increase in deferred CH revenue-NonMember	3,550.00
Decrease in payroll taxes payable	(443.27)
Increase in other payable-lockbox deposit	-
Decrease in NLROC (Principal Payment)	(3,210.42)
Current month cash - Balance Sheet	301,862.11

Notes:

- 1 Fixed asset schedule in QuickBooks will be reconciled to tax return depreciation (\$8,354) detail as part of our QuickBooks clean-up project
- 2 Construction In Progress account reclassified to proper individual fixed asset accounts in April 2014.

Forest Hill Association

10/6/2014 1:27 PM

Register: Union Bank:Operating Acct

From 09/01/2014 through 09/30/2014

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2014			Undeposited Funds	Deposit		X	100.00	1,343.78
09/02/2014		Union Bank	NRLOC Payment		2,111.35	X		-767.57
09/02/2014		Union Bank	UB/FB NRLOC		3,210.42	X		-3,977.99
09/02/2014	477	Frank Schober	-split- Schober Clubhouse Rental - Others		550.00 -750.00 200.00	X		-4,527.99
09/02/2014	478	Murphy, Lowell	Clubhouse: Event Management	8/30/2014	180.00	X		-4,707.99
09/02/2014	479	House Pals	Maintenance Expense: Clubhou...	VOID: Inv #11225		X		-4,707.99
09/02/2014	480	House Pals	-split- Clubhouse Cleaning Clubhouse Cleaning	Inv #11225 8/29/2014 8/31/2014	240.00 -115.00 -125.00	X		-4,947.99
09/02/2014	481	Valley Crest Landscape Mai...	Landscaping Enhancements	Inv #2150626	1,085.00	X		-6,032.99
09/02/2014	Rent Deposi		Clubhouse Rental: Clubhouse R...	Kate Heinlen for 10/...		X	1,150.00	-4,882.99
09/02/2014	Rent Deposi		Clubhouse Rental: Clubhouse R...	Scott & Emily Lloyd...		X	1,300.00	-3,582.99
09/02/2014	Rent Deposi		-split- Clubhouse Rental - Members Aslanian-Williams Payroll Tax Expense	Dena Aslanian-Willi... Dena Aslanian-Willi... IRS refund for 941 fo...		X	1,474.58 700.00 750.00 24.58	-2,108.41

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2014			Union Bank Reserve Acct	Funds Transfer		X	5,500.00	3,391.59
09/02/2014			Payroll Taxes Payable	Funds Transfer	443.27	X		2,948.32
09/03/2014	482	Papenhansen	Office Expense:Office Supplies	Acct# 113	30.89			2,917.43
09/03/2014	483	ValleyCrest Tree Care Servic...	Landscaping,Tree Removal and...	Inv. #2151966	735.00	X		2,182.43
09/03/2014	484	Thomas Cooke	Community & Communication:...	VOID: 2014 Picnic		X		2,182.43
09/03/2014	485	Eric Buonassisi	Community & Communication:...	2014 Picnic	181.12	X		2,001.31
09/03/2014	486	64 Linares Avenue	Community & Communication:...	2014 Picnic	102.18	X		1,899.13
09/03/2014	487	Janette Najjar	Community & Communication:...	2014 Picnic	81.01	X		1,818.12
09/03/2014	488	65 Mendosa Avenue	Community & Communication:...	2014 Picnic	70.07	X		1,748.05
09/03/2014	489	Thomas Cooke	Community & Communication:...	2014 Picnic	1,115.90	X		632.15
09/05/2014		EDD	Payroll Taxes Payable		99.70	X		532.45
09/05/2014		IRS	Payroll Taxes Payable		496.30	X		36.15
09/05/2014	PR	Janette Najjar	-split- Office MANAGER		1,664.65	X		-1,628.50
			Payroll Taxes Payable		-2,100.00			
					435.35			

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
			Payroll Tax Expense		-160.65			
			Payroll Taxes Payable		160.65			
09/05/2014	Rent Deposi		Clubhouse Rental: Clubhouse R...	Allied PRA Northern...		X	2,250.00	621.50
09/08/2014	Rent Deposi		Clubhouse Rental: Clubhouse R...	Claudine Marken/Joh...		X	3,550.00	4,171.50
09/09/2014		PG&E	Utilities: Utilities - Gas and Elec...		203.85	X		3,967.65
09/11/2014		Sunset Scavenger/Recology	Utilities: Garbage Collection		147.37	X		3,820.28
09/11/2014	490	Murphy, Lowell	-split-	9/5/14, 9/7/14, 9/10/14	340.00	X		3,480.28
			Event Management	9/5/14-4.5 hours	-90.00			
			Event Management	9/10/14-8 hours	-160.00			
			Event Management	9/7/14-4.5 hours	-90.00			
09/11/2014	491	House Pals	Maintenance Expense: Clubhou...	Inv. #11262	230.00	X		3,250.28
09/11/2014	492	Sunset Glass, Inc.	Maintenance Expense: Clubhou...	Inv. #78309	250.00	X		3,000.28
09/11/2014	493	Eric Buonassisi	Office Expense: Postage & Ship...		19.60	X		2,980.68
09/11/2014	494	Philadelphia Insurance Comp...	-split-		1,376.14	X		1,604.54
			Insurance - Liability Package		-1,016.22			
			Insurance - Umbrella Coverage		-359.92			
09/11/2014	495	Allied PRA Northern Califor...	Damage Deposit: Allied PRA N...	VOID: Damage depo...		X		1,604.54

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/11/2014	496	Aslanian-Williams, Dena	Damage Deposit:Aslanian-Will...	Damage Deposit Ref...	750.00	X		854.54
09/11/2014	Rent Deposi		Clubhouse Rental:Clubhouse R...			X	2,400.00	3,254.54
09/12/2014	497	The San Francisco Compnay...	Damage Deposit:Allied PRA N...		750.00	X		2,504.54
09/12/2014	Rent Deposi		-split-			X	1,300.00	3,804.54
			Clubhouse Rental - Members	Rudolph Reyes and ...			550.00	
			Rudolph Reyes	Rudolph Reyes and ...			750.00	
09/15/2014		Comcast	Utilities:Telephone		88.88	X		3,715.66
09/15/2014	Rent Deposi		-split-			X	5,100.00	8,815.66
			Deferred CH Revenue - Others	9/19/2015-Ray Celen...			1,150.00	
			Ray Celentanno	9/19/2015-Ray Celen...			750.00	
			Deferred CH Revenue - Members	5/17/2015-Lina Pritc...			550.00	
			Marion Robertson	5/17/2015-Lina Pritc...			750.00	
			Deferred CH Revenue - Others	7/11/2015-Mark & E...			1,150.00	
			Mark Peters	7/11/2015-Mark & E...			750.00	
09/18/2014	Rent Deposi		-split-			X	1,450.00	10,265.66
			Clubhouse Rental - Members	Tessa O'Leary for 12...			700.00	
			Tessa O'Leary 12/18/2014	Tessa O'Leary for 12...			750.00	
09/19/2014	PR	Janette Najjar	-split-		1,711.93	X		8,553.73
			Office MANAGER		-2,170.00			
			Payroll Taxes Payable		458.07			
			Payroll Tax Expense	IRS	-166.01			

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
			Payroll Taxes Payable		166.01			
09/19/2014	498	Janette Najar	-split-		212.99	X		8,340.74
			Office Supplies	Paid to Deluxe for of...	-110.92			
			Printing & Copying	2015 Dues increase I...	-61.77			
			Clubhouse Maintenance	Refreshment for Sco...	-40.30			
09/19/2014	499	Eric Buonassisi	Office Expense Postage & Ship...		394.14	X		7,946.60
09/19/2014	500	House Pals	Maintenance Expense Clubhou...	Inv. #11284	136.00	X		7,810.60
09/19/2014	501	Dorothy McHugh	Community & Communication...	2014 Picnic reimburs...	88.55			7,722.05
09/19/2014	502	Murphy, Lowell	Clubhouse Event Management	9/13/2014	180.00	X		7,542.05
09/19/2014	503	Valley Crest Landscape Mai...	Landscaping Maintenance	Inv. #4594044	3,829.00	X		3,713.05
09/19/2014	504	Bachmeier, Yen	Office Expense Postage & Ship...		50.00	X		3,663.05
09/19/2014	505	Insight Consulting Corp.	Community & Communication...	Aug. 2014	1,200.00	X		2,463.05
09/19/2014	506	Cabezas, Rigo	-split-	Irrigation Repair and ...	58.85			2,404.20
			Irrigation Renovation	Irrigation Repair and ...	-14.13			
			Clubhouse Maintenance	Irrigation Repair and ...	-44.72			
09/19/2014	507	Jim McHale, CPA	Professional Services Accounti...	Sept. 2014	600.00	X		1,804.20

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09/19/2014	508	Craig Garshelis	Damage Deposit C Garshelis &...	Damage deposit refu...	750.00	X		1,054.20
09/19/2014	509	459 Magellan Avenue	-split-	Cancellation of 1/3/2...	1,300.00	X		-245.80
			Paul E Crudo	Cancellation of 1/3/2...	-750.00			
			Clubhouse Rental - Members	Cancellation of 1/3/2...	-550.00			
09/22/2014			Undeposited Funds	Deposit		X	281.18	35.38
09/22/2014		120 Magellan Avenue	Interest Income: Interest - Asses...	Deposit		X	14.06	49.44
09/22/2014	Rent Deposi		-split-			X	1,300.00	1,349.44
			Deferred CH Revenue - Members	6/20/15-Bill Hing sp...			550.00	
			Alan Guerrero sponsored by Bill	6/20/15-Bill Hing sp...			750.00	
09/23/2014	Rent Deposi		-split-			X	1,450.00	2,799.44
			Calvin Wong-11/20/2014	11/20/2014 Calvin W...			750.00	
			Clubhouse Rental - Members	11/20/2014 Calvin W...			700.00	
09/24/2014		EDD	Payroll Taxes Payable		106.56	X		2,692.88
09/24/2014		IRS	Payroll Taxes Payable		517.52	X		2,175.36
09/24/2014			Union Bank Reserve Acct	Funds Transfer		X	25,000.00	27,175.36
09/29/2014		SFPUC - Water	Utilities:Utilities - Water & sewer	0546010000	381.58	X		26,793.78
09/30/2014			Interest Income: Interest - Fin. I...	Deposit		X	0.20	26,793.98